## SUMMARY MINUTES SHREVEPORT CITY COUNCIL ADMINISTRATIVE CONFERENCE

July 8, 2013

The Administrative Conference of the City council of the City of Shreveport, State of Louisiana, was called to order by Chairman Joe Shyne at 3:07 p.m., Monday, July 8, 2013, in the Government Chambers of Government Plaza, 505 Travis Street, Shreveport, Louisiana. Invocation was given by Councilman S. Jenkins, and the Pledge of Allegiance was led by Councilman Everson. On roll call, the following members were present: Councilmen Rose McCulloch, Jeff Everson, Oliver Jenkins, Joe Shyne, and Sam Jenkins. 5. Absent: Councilmen Michael Corbin and Ron Webb. 2. The Council met and set the following agenda for Tuesday, July 9, 2013 agenda:

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## ADMINISTRATIVE CONFERENCE July 8, 2013 AND CITY COUNCIL MEETING AGENDAS July 9, 2013

Monday, July 8, 2013 - 3:00 p.m. Tuesday, July 9, 2013 - 3:00 p.m. Government Plaza Chambers 505 Travis Street, 1st Floor

Inquires (318) 673-5262

- 1. Call to order.
- 2. **Invocation**.
- 3. **Roll call**.
- 4. **Approval of the minutes** Administrative Conference (Monday, June 24, 2013) and City Council Meeting, (Tuesday, June 25, 2013).
- 5. Awards, Recognition of Distinguished Guests, Communications of the Mayor relative to city business, and Required Reports
- A. Awards and recognition of distinguished guests by City Council members, not to exceed fifteen minutes.
- B. Awards and recognition of distinguished guests by the Mayor, not to exceed fifteen minutes.
- C. Communications of the Mayor relative to city business other than awards and recognition of distinguished guests.
- D. Reports

Property Standards Report (*Res. 7 of 2003*) Revenue Collection Plan & Implementation Report (*Res. No.114 of 2009*) Surety Bond Forfeitures Report (*Res. 238 of 2010*) Master Plan Committee Report (*Res. No. 132 of 2012*)

- 6. **Public Hearing**: None.
- 7. Adding Items to the Agenda, Public Comments, Confirmations and Appointments.
- A. Adding legislation to the agenda (regular meeting only) and public comments on motions to add items to the agenda.
- B. Public Comments (In accordance with Section 1.11 of the Rules of Procedures)
- C. Confirmation and Appointment:

Shreveport Housing Authority Board Ms. Katiyra Simpson

- 8. Consent Agenda Legislation
- A. To Introduce Routine Ordinances and Resolutions

**Resolutions**: None.

B. Ordinances: None.

**To Adopt Ordinances and Resolutions** 

**Resolutions:** 

Authorizing James T. Smiley located at 1640 Wells Island Road to connect to the Water & Sewer System of the City of Shreveport and otherwise providing with respect thereto. (A/McCulloch)(*Postponed June 25, 2013*)

**Ordinances:** None.

- 9. **Regular Agenda Legislation**
- A. Resolutions on Second Reading and Final Passage or Which Will Require Only One Reading
- A resolution authorizing the execution of a retainer agreement with Ronald F. Lattier, Attorney at Law; ratifying any/all work previously performed; and to otherwise provide with respect thereto (*Postponed June 25, 2013*)
- A resolution authorizing the Mayor to execute grant documents with the U.S. Department of Justice, and otherwise provide with respect thereto.
- Authorizing the Mayor to execute a donation agreement between the City of Shreveport and Southern Trace, a limited partnership, a Texas limited partnership, by Southern Trace Development Corporation, hereinafter called "Owner" and acting herein through W. H. Johnson Ramsey, Manager, for the private water and sewer improvements for Southern

- Trace Phase V Section XXVII and related facilities and otherwise provide with respect thereto. (D/Corbin)
- Authorizing the Shreveport Police Department to accept a donation of Cellebrite Universal Forensic Extraction Device valued at \$10,084.00 from Red Ball Oxygen Company, Inc.
- Authorizing the execution of a State/Entity lighting maintenance agreement with the Department of Transportation and Development in regard to a roadway and interchange lighting system project on Segment K of the I-49 project, and to otherwise provide with respect thereto.
- Declaring the City of Ostrava, Czech Republic, as a Sister City of the City of Shreveport, authorizing the Mayor to execute an agreement with the City of Ostrava and otherwise providing with respect thereto.
- Adopting the Audit and Finance Committee Report recommendations to the City Council regarding the Neuner Report (Resolution No. 281 of 2011), and otherwise providing with respect thereto. (G/S. Jenkins)
- Suspending the effects of certain provisions of Chapter 10 relative to alcoholic beverages and Chapter 106 relative to zoning for property located at Mall St. Vincent, 1133 St. Vincent Avenue, for the Susan G. Komen Race for the Cure event, and to otherwise provide with respect thereto. (B/Everson)
- Declaring the City's interest in certain adjudicated properties as surplus, and otherwise providing with respect thereto. (D/Corbin/F/Shyne/G/S. Jenkins)
- Granting approval for the incurring of debt and issuance of not exceeding ninety-three million, five hundred thousand dollars (\$93,5000,000) of General Obligation Bonds, Series 2013, of the City of Shreveport, State of Louisiana; Authorizing the advertisement for sale through sealed electronic bids via parity or sealed electronic paper bids; Prescribing for other matters in connection therewith.

### B. Introduction of Resolutions (Not to be adopted prior to July 23, 2013)

- Authorizing the Mayor to execute grant documents with the U.S. Department of Justice, and otherwise provide with respect thereto.
- Ratifying the waiver of building permit fees and the donation of building materials and supplies to up to Twenty-one (21) qualified low to moderate income homeowners in the City of Shreveport and otherwise providing with respect thereto.
- Amending Resolution No. 221 of 2012 which allocated funds to specific organizations from funds budgeted in "other Charges" in the Riverfront Development Special Revenue Fund, and to otherwise provide with respect thereto.

### C. Introduction of Ordinances (Not to be adopted prior to July 23, 2013)

- Amending the 2013 Airports Enterprise Fund Budget, and to otherwise provide with respect thereto. (*Heating/Air Conditioning maintenance and repair, Expressjet Airline*)
- Amending the 2013 Riverfront Development Fund Budget and otherwise providing with respect thereto. (SCEDA)
- Amending and supplementing Resolution No. 131 of 1984, (The "General Bond Resolution") adopted on June 12, 1984, as amended, acknowledging and approving the issuance of not exceeding \$5,000,000 principal amount of taxable Utility Revenue Bonds (LDEQ Sewer Project), Series 2013, of the City of Shreveport, State of Louisiana, in accordance with the terms of Resolution No. 95 of 2012, adopted on May 22, 2012, As amended by Resolution No. 17 of 2013 adopted on February 12, 2013; Approving and confirming the sale of such bonds; Pledging revenue of the system to secure such bonds; Prescribing the form, and certain terms and conditions of said bonds; And providing for other matters in connection therewith.
- Amending the 2013 Budget for the Water and Sewerage Enterprise Fund, appropriating the funds authorized therein, and otherwise providing with respect thereto.
- Amending the 2013 Budget for the General Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto.

# D. Ordinances on Second Reading and Final Passage (Numbers are assigned Ordinance Numbers)

- 89/11 Amending and reenacting Chapter 74 of the Code of Ordinances relative to Solid Waste Collections, and to otherwise provide with respect thereto (G/S. Jenkins) (*Postponed June 25*, 2013)
- An ordinance amending the 2013 Capital Improvements Budget and otherwise providing with respect thereto. (*Postponed June 25, 2013*)
- An ordinance amending the 2013 Streets Special Revenue Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto. (*Postponed June 25, 2013*)
- An ordinance amending the 2013 Streets Special Revenue Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto. (*Postponed June 25*, 2013)
- An ordinance amending the 2013 General Fund, appropriating the funds authorized therein and otherwise providing with respect thereto. (*Postponed June 25, 2013*)
- Amending and reenacting certain provisions of Section 30-201 and 30-203 of the Code of Ordinances relative to Fire Prevention and protection Article VIII Limited access gates and to otherwise provide with respect thereto.

- Closing and abandoning the 20 foot wide alley between Common and Douglas Streets and between Caddo and Fannin Streets, in the ten acre lot 2 subdivision located in Section 37 (T18N-R14W), Caddo Parish, Louisiana, and to otherwise provide with respect thereto. (B/Everson)
- Declaring the City's intention to acquire full ownership of certain adjudicated properties for the Murphy Street Park Project, and otherwise providing with respect thereto. (G/S. Jenkins)
- Amending the 2013 General Fund Budget, appropriating the funds authorized herein, and to otherwise provide with respect thereto. (SPAR equipment repair and maintenance)
- **ZONING C-37-13:** An ordinance amending various current sections of Chapter 106 of the Code of Ordinances, The City of Shreveport Zoning Ordinance to create a use-by-right for certain factory-build homes, in accordance with definitions and requirements contained therein, in all districts in which similar dwellings constructed on site are permitted.
- 72 ZONING C-50-13: An ordinance amending Chapter 106 of the Code of Ordinances, The City Of Shreveport Zoning Ordinance, by rezoning property located on the NW corner of Youree Drive & Ardmore Drive, Shreveport, Caddo Parish, LA, FROM SPI-1-E (B-1), HIGHLAND URBAN CONSERVATION (BUFFER BUSNIESS) EXTENDED USE DISTRICT TO SPI-1-E (B-1), HIGHLAND URBAN CONSERVATION (BUFFER BUSINESS)/EXTENDED USE DISTRICT TO ADD "A DOG GROOMING SALON" and to otherwise provide with respect thereto (C/O. Jenkins)
- 73 ZONING C-53-13: An ordinance amending Chapter 106 of the Code of Ordinances, The City Of Shreveport Zoning Ordinance, FOR CONTINUATION OF R-2-E (SPI-2) URBAN, ONE FAMILY RESIDENCE/EXTENDED USE DISTRICT LIMITED TO "A MOTEL ONLY", on property located on the SE corner of Lewis Lane & California Drive, Shreveport, Caddo Parish, LA, and to otherwise provide with respect thereto. (C/O. Jenkins)
- An ordinance to amend various sections of Chapter 106 of the Code of Ordinances, the City of Shreveport Zoning Ordinance, and to otherwise provide with respect thereto.

### **Tabled Legislation**.

- 1. Ordinance No. 25 of 2012: Amending the 2012 Capital Improvements Budget, and to otherwise provide with respect thereto (*Texas Street Turn Lanes*) (B/Everson) (*Tabled March 27, 2012*)
- 2. **Resolution No. 205 of 2012**: Approving the application of citizens regarding the organization of the Shreveport-Caddo Economic Development Authority; Designating the Economic Development area therefore; Approving the Economic Development Plan therefore; Making certain findings in connection therewith; and otherwise providing with respect thereto (*Tabled December 11, 2012*)

- 3. Ordinance No. 170 of 2012: Amending and reenacting portions of Chapter 90 of the Code of Ordinances relative to Residential Parking Permit Zones, and to otherwise provide with respect thereto (*Tabled December 11, 2012*)
- 4. Ordinance No. 15 of 2013: Amending and reenacting certain sections of Chapter 94 of the Code of Ordinances relative to Utilities and to otherwise provide with respect thereto (*Tabled May 14, 2013*)
- 5. Ordinance No. 30 of 2013: Amending and reenact Section 106-1029 of the Code of Ordinances relative to the SPI-3 Commercial Corridor Overlay District and to otherwise provide with respect thereto (C/O. Jenkins) (*Tabled May 14, 2013*)

#### **Appeals**

### A. Property Standards Appeals

- PSD0900275 140 Pennsylvania Avenue, Shreveport, LA (C/Jenkins) Mr. & Mrs. Robert A. Powell, 819 ½ Boulevard Street, Shreveport, LA 71104 (B/Everson) (*Postponed 24, 2013 until September 23, 2013*)
- PSD1000086 2837 Logan Street, Shreveport, LA (G/S. Jenkins) Ms. Carolyn Ivory Wilson, 3646 Del Rio Street, Shreveport, LA 71109 (G/Jenkins) (*Postponed June 24, 2013 until September 23, 2013*)
- PSD1000141 728 Austin Pl, Shreveport, LA (B/Everson) Ms. Deborah Bryant, 9640 Tammy, Shreveport, LA 71106 (Caddo Parish) (Postponed June 10, 2013 until September 9, 2013)
- PSD1100017 3634 Sumner Street, Shreveport, LA (G/S. Jenkins) Mr. Roberto Strickland, 3740 Jackson Street, Shreveport, LA 71109 (G/S. Jenkins) (*Postponed May 13, 2013 until July 8, 2013*)

Motion by Councilman S. Jenkins, seconded by Councilman Joe Shyne to postpone until September 9, 2013. Motion approved by the following vote: Ayes: Councilmen McCulloch, Everson, O. Jenkins, Corbin, Webb, Shyne, and S. Jenkins. 7. Nays: 0. Out of the Chamber: 0. Absent: 0. Abstentions: 0.

- PSD1200243 4043 Crosby, Shreveport, LA (F/Shyne) Mr. Joe Mingo, Jr., 3821 Mayfield, Shreveport, LA (F/Shyne) (Postponed April 22, 2013 until July 22, 2013)
- HBO1300017/PSD130001 1831 Hollywood Avenue, Shreveport, LA (F/Shyne) Mr. Ashanti Kabara, 2711 Oak Street, Shreveport, LA 71104 (B/Everson)(*Postponed June 10, 2013 until September 9, 2013*)
- B. Alcoholic Beverage Ordinance Appeals
- C. Metropolitan Planning Commission Appeals and Zoning Board of Appeals

D.	Other Appeals
E.	Taxi Appeal
12.	Reports from officers, boards, and committees
13.	Clerk's Report
	<b>ZBA Appeal</b> : BAC-78-13 – Property located on the north side of Ashley Ridge Blvd., 800' east of Line Avenue. (D/Corbin)
14.	The Council resolves itself into a Committee of the whole at the <u>regular meeting only</u> for communications and miscellaneous matters:
A.	Approval of the Minutes (June 25, 2013)
B.	Communications of the Mayor
C.	Communications from Council Members
D.	Public Comments (In accordance with Section 1.11 of the Rules of Procedures)
15.	The Committee "rises and reports" (reconvenes the regular council meeting)
16.	Adjournment
There being no further business to come before the Council, the meeting adjourned at approximately 4:50 p.m.	
//s// Joe Shyne, Vice-Chairman	

//s// Arthur G. Thompson, Clerk of Council