

**SUMMARY MINUTES  
SHREVEPORT CITY COUNCIL  
ADMINISTRATIVE CONFERENCE  
January 13, 2020**

The Administrative Conference of the City council of the City of Shreveport, State of Louisiana, was called to order by Chairman Bowman at 3:04 p.m., Monday, January 13, 2020 in the Government Chambers of Government Plaza, 505 Travis Street, Shreveport, Louisiana. Invocation was given by Councilman Green and the Pledge of Allegiance was led by Councilman Flurry. On roll call, the following members were present: Councilmen Willie Bradford (arrived at 3:06 p.m.), John Nickelson, Grayson Boucher, James Flurry, James Green and Jerry Bowman. 6. Absent: Councilwoman LeVette Fuller. 1. The Council met and set the following agenda for Tuesday, January 14, 2020 agenda:

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**ADMINISTRATIVE CONFERENCE  
January 13, 2020  
AND  
CITY COUNCIL MEETING AGENDA  
January 14, 2020**

- 1. CALL TO ORDER**
- 2. INVOCATION**
- 3. ROLL CALL**
- 4. APPROVAL OF MINUTES: SPECIAL MEETING AND ADMINISTRATIVE CONFERENCE-CITY COUNCIL MEETING** December 16, 2019 December 19, 2019
- 5. AWARDS AND RECOGNITIONS OF DISTINGUISHED GUESTS, COMMUNICATIONS OF THE MAYOR RELATIVE TO CITY BUSINESS, AND REQUIRED REPORTS**
  - A. AWARDS AND RECOGNITION OF DISTINGUISHED GUESTS BY CITY COUNCIL MEMBERS, NOT TO EXCEED FIFTEEN MINUTES**
  - B. AWARDS AND RECOGNITION OF DISTINGUISHED GUESTS BY THE MAYOR, NOT TO EXCEED FIFTEEN MINUTES**
  - C. COMMUNICATIONS OF THE MAYOR RELATIVE TO CITY BUSINESS OTHER THAN AWARDS AND RECOGNITION OF DISTINGUISHED GUESTS**
  - D. REPORTS:**
    - Property Standards Report (res 7 of 2003)
    - Revenue Collection Plan & Implementation Report (res. 114 of 2009)
    - Surety Bond Forfeitures Report (res. 238 of 2010)
    - Master Plan Committee Report (res. 132 of 2012)
    - Budget to Actual Financial Report (res. 183 of 2017)
- 6. PUBLIC HEARING:** None.
- 7. ADDING ITEMS TO THE AGENDA, PUBLIC COMMENTS, CONFIRMATIONS AND APPOINTMENTS.**
  - A. ADDING LEGISLATION TO THE AGENDA (REGULAR MEETING ONLY) AND PUBLIC COMMENTS ON MOTIONS TO ADD ITEMS TO THE AGENDA**

**B. PUBLIC COMMENTS (IN ACCORDANCE WITH SECTION 1.11 OF THE RULES OF PROCEDURE) (PUBLIC COMMENTS ON ANY MATTER OF PUBLIC CONCERN REGARDLESS OF WHETHER THE ITEM IS ON THE AGENDA)**

*John Settle: Commended Councilman Flurry for his work during the storm as an auxiliary police officer.*

*Bill Wiener: Spoke about the council procedures as it relates to public comments.*

*Ken Krefft: Spoke about the EPA and Department of Justice consent decree work.*

**C. CONFIRMATION AND APPOINTMENTS:**

**8. CONSENT AGENDA LEGISLATION**

**A. TO INTRODUCE ROUTINE ORDINANCES AND RESOLUTIONS**

**RESOLUTIONS:** None.

**ORDINANCES:** None.

**B. TO ADOPT ORDINANCES AND RESOLUTIONS**

**RESOLUTIONS:** None.

**ORDINANCES:** None.

**9. REGULAR AGENDA LEGISLATION**

**A. RESOLUTIONS ON SECOND READING AND FINAL PASSAGE OR WHICH WILL REQUIRE ONLY ONE READING**

- 172 Authorizing the Mayor to execute an Acceptance of Act of Donation between the City of Shreveport and WIVI Land Development, LLC hereinafter called "Owner" for the sanitary sewer lift station, force main and related facilities to serve Lucien Field Estates and to otherwise provide with respect thereto (E/Flurry)
- 1 Recognizing the 70th Anniversary of Booker T. Washington High School, and to otherwise provide with respect thereto. (A/Bradford)
- 2 A resolution whereby the Mayor is making recommendation to the City Council for its approval regarding the amount and type of various insurance premiums and to authorize the Mayor to execute a payment for the purpose of binding insurance, and to otherwise provide with respect thereto.
- 3 A resolution to establish a Charter Review Committee, and to otherwise provide with respect thereto. (E/Flurry)

**B. INTRODUCTION OF RESOLUTIONS (NOT TO BE ADOPTED PRIOR TO JANUARY 28, 2020)**

- 4 Authorizing a request to be made to the Louisiana Department of Natural Resources, Louisiana State Mineral and Energy Board, to seek public bids for an oil, gas and mineral lease involving the property located in District D and described herein and to execute the lease for certain mineral interests owned by the City of Shreveport; and to authorize the mayor to execute any and all documents related to the intent of this Resolution; and to otherwise provide with respect thereto. (D/Boucher)

- 5 Approving ToMakk Glass Partners for participation in the Industrial Tax Exemption Program (ITEP) located at 2940 West Bert Kouns Industrial Loop, Shreveport, LA, 71118, and to otherwise provide with respect thereto
- 6 Authorizing the Mayor to execute a binding memorandum of understanding (MOU) between the City of Shreveport and Gateway Louisiana, LLC, and to otherwise provide with respect thereto

**C. INTRODUCTION OF ORDINANCES (NOT TO BE ADOPTED PRIOR TO JANUARY 28, 2020)**

- 1 Amending Article V. ANNEXATIONS of Chapter 2 of the Code of Ordinances relative to the annexation of property, and to otherwise provide with respect thereto.
- 2 Amending various articles and sections in the City of Shreveport, Louisiana, Unified Development Code and to otherwise provide with respect thereto

**D. ORDINANCES ON SECOND READING AND FINAL PASSAGE (NUMBERS ARE ASSIGNED ORDINANCE NUMBERS)**

- 161 Amending Chapter 10, Article IV, Division 2, Section 10-175 of the Code of Ordinances regarding hours of operation for retail dealer of alcohol – non-downtown zoning districts, and to otherwise provide with respect thereto. (C/Nickelson)
- 189 Closing and abandoning an alley in the Coulter’s subdivision of Tal 20, Shreveport, in section 37 (T18N-R14W), and to otherwise provide with respect thereto (*Introduced on December 10, 2019 - Not to be adopted prior to January 14, 2020*)
- 190 Amending Chapter 78, Section 123 of the Code of Ordinances concerning facility servitude over city-owned property, and to otherwise provide with respect thereto (C/Nickelson) (*Introduced on December 10, 2019 - Not to be adopted prior to January 14, 2020*)
- 191 Amending various articles and sections in the City of Shreveport, Louisiana, Unified Development Code and to otherwise provide with respect thereto (*UDC Amendment - MPC Case 19-451-C*)
- 192 Amending various articles and sections in the City of Shreveport, Louisiana, Unified Development Code and to otherwise provide with respect thereto (*UDC Amendment - MPC Case 19-459-C*)
- 193 **ZONING CASE NO. 19-441-C:** An Ordinance to amend the official zoning map of the City of Shreveport Unified Development Code, by rezoning property located on the east corner of Pickett Street and Fairfield Avenue, Shreveport, Caddo Parish, LA., from R-UC, Urban Core Residential District to C-3, General Commercial District, and to otherwise provide with respect thereto (B/Fuller)
- 194 **ZONING CASE NO. 19-443-C:** An Ordinance to amend the official zoning map of the City of Shreveport Unified Development Code, by rezoning property located on the southeast corner of Carroll Street and Youree Drive, Shreveport, Caddo Parish, La., from

R-1-7, Single Family Residential District To C-2, Corridor Commercial District, and to otherwise provide with respect thereto (C/Nickelson)

- 195 **ZONING CASE NO 19-444-C:** An Ordinance to amend the official zoning map of the City Of Shreveport Unified Development Code, by rezoning property located on the north side of Bert Kouns Industrial Loop, approximately nine hundred and twenty five feet east of the Kingston Road Intersection, Shreveport, Caddo Parish, LA., from C-2, Corridor Commercial District To C-4, Heavy Commercial District, and to otherwise provide with respect thereto (E/Flurry)

## **10. TABLED LEGISLATION**

### **A. ORDINANCES/RESOLUTIONS:**

#### 1) ORDINANCE NO 162 OF 2019:

An Ordinance to amend Chapter 10, Article II, Division 4, Section 10-82 of the Code of Ordinances regarding sales of alcohol near homes, schools, churches, etc., and to otherwise provide with respect thereto

## **11. APPEALS**

**A. PROPERTY STANDARDS APPEALS:** None.

**B. ALCOHOLIC BEVERAGE ORDINANCE APPEALS:** None.

**C. METROPOLITAN PLANNING COMMISSION AND ZBA PPEALS:**

**D. OTHER APPEALS**

**SOB APPEALS:** None.

**TAXI APPEALS:** None.

## **12. REPORTS FROM OFFICERS, BOARDS, AND COMMITTEES**

### **13. CLERK'S REPORT:**

**The following letters of appointment were received from the Mayor's office on January 9, 2020 (via e-mail) and are subject for confirmation on January 28, 2020)**

Director of Public Works

Gary Norman

Shreveport Local Workforce Development Bd. (71) Julie Bass - re-appointment – 5 year term  
Matt LaFisca - appointment – 5 year term  
Shelli Ulrich re-appointment – 5 year term  
Victor McGee appointment – 5 year term  
John Vaughan re-appointment – 5 year term

### **Shreveport Memorial Library Board**

Delores Lynch appointment to begin Jan 2020 and end December 2023

Brittany Turner appointment to begin Jan 2020 and end Dec 2022 - replaces the vacancy left by Shannan Hicks

## **14. ADDITIONAL COMMUNICATIONS:**

**A. ADDITIONAL COMMUNICATIONS FROM THE MAYOR**

**B. ADDITIONAL COMMUNICATIONS FROM COUNCIL MEMBERS**

### **ELECTION OF COUNCIL OFFICERS**

Chairman of the Council

Vice-Chairman of the Council

**15. EXECUTIVE SESSION: JANUARY 14, 2020**

BW Partners, LLC, d/b/a Briarwood Apartments v. City of Shreveport;  
Suit No: 613,681; First Judicial District Court  
Caddo Parish, Louisiana

Shirewood Lakes Apartments, LLC, et al v. City of Shreveport;  
Suit No: 616,821; First Judicial District Court  
Caddo Parish, Louisiana

The Haven Property Owners Association, Inc., et al. v. City of Shreveport,  
Suit No: 610,530; First Judicial District Court  
Caddo Parish, Louisiana

T. Scott Pernici, Michael Jones, and Mark Defatta, Individually and on behalf of a class of  
similarly  
situated persons v. City of Shreveport, Louisiana  
Suit No.: 599,698; First Judicial District Court

**16. ADJOURNMENT:** There being no further business to come before the council, the meeting  
adjourned at approximately 4:45 p.m.

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**Jerry Bowman, Jr., Chairman**

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**Arthur G. Thompson, Clerk of Council**