

**SUMMARY MINUTES  
SHREVEPORT CITY COUNCIL  
ADMINISTRATIVE CONFERENCE  
*April 11, 2022***

The Administrative Conference of the City council of the City of Shreveport, State of Louisiana, was called to order by Chairman Green at 3:05 p.m., Monday, April 11, 2022, in the Government Chamber of Government Plaza, 505 Travis Street, Shreveport, Louisiana. Invocation was given by Calvin Austin and the Pledge of Allegiance was led by Councilman Bowman. On roll call, the following members were present: Councilwomen Tabatha Taylor and LeVette Fuller (arrived at 3:19 p.m.), Councilmen John Nickelson, James Green and Jerry Bowman. 5. Absent: Councilmen Grayson Boucher and Alan Jackson. 2. The Council met and set the following agenda for Tuesday, April 12, 2022, agenda:

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ADMINISTRATIVE CONFERENCE  
April 11, 2022  
*AND*  
CITY COUNCIL MEETING AGENDA  
April 12, 2022

- 1. CALL TO ORDER**
- 2. INVOCATION**
- 3. ROLL CALL**
- 4. APPROVAL OF MINUTES: ADMINISTRATIVE CONFERENCE AND CITY COUNCIL MEETING** March 21, 2022 March 22, 2022
- 5. AWARDS AND RECOGNITIONS OF DISTINGUISHED GUESTS, COMMUNICATIONS OF THE MAYOR RELATIVE TO CITY BUSINESS, AND REQUIRED REPORTS**
  - A. AWARDS AND RECOGNITION OF DISTINGUISHED GUESTS BY CITY COUNCIL MEMBERS, NOT TO EXCEED FIFTEEN MINUTES**
  - B. AWARDS AND RECOGNITION OF DISTINGUISHED GUESTS BY THE MAYOR, NOT TO EXCEED FIFTEEN MINUTES**
  - C. COMMUNICATIONS OF THE MAYOR RELATIVE TO CITY BUSINESS OTHER THAN AWARDS AND RECOGNITION OF DISTINGUISHED GUESTS**
  - D. REPORTS:**
    - Property Standards Report (res 7 of 2003)
    - Revenue Collection Plan & Implementation Report (res. 114 of 2009)
    - Master Plan Committee Report (res. 132 of 2012).
    - Budget to Actual Financial Report (res. 183 of 2017)
- 6. PUBLIC HEARING: NONE**
- 7. ADDING ITEMS TO THE AGENDA, PUBLIC COMMENTS, CONFIRMATIONS AND APPOINTMENTS.**
  - A. ADDING LEGISLATION TO THE AGENDA (REGULAR MEETING ONLY) AND PUBLIC COMMENTS ON MOTIONS TO ADD ITEMS TO THE AGENDA**

**B. PUBLIC COMMENTS (IN ACCORDANCE WITH SECTION 1.11 OF THE RULES OF PROCEDURE) (PUBLIC COMMENTS ON ANY MATTER OF PUBLIC CONCERN REGARDLESS OF WHETHER THE ITEM IS ON THE AGENDA)**

*Kirkpatrick Williams, Carla Buntyn and Vanessa Smith made general comments as it relates to SPAR recreation centers.*

**C. CONFIRMATION AND APPOINTMENTS:** - Jarvis Morgan – Public Works Assistant Director, Lenard Adams – Bureau Chief of Workforce Development, Marcia Nelson – Bureau Chief of Housing Business Development, Human Relations Commission - MarvKevea Campbell, Lonnie McCray, Felice Williams

**8. CONSENT AGENDA LEGISLATION**

**A. TO INTRODUCE ROUTINE ORDINANCES AND RESOLUTIONS**

**RESOLUTIONS:** None.

**ORDINANCES:** None.

**B. TO ADOPT ORDINANCES AND RESOLUTIONS**

**RESOLUTIONS:** None.

**ORDINANCES:** None.

**9. REGULAR AGENDA LEGISLATION**

**A. RESOLUTIONS ON SECOND READING AND FINAL PASSAGE OR WHICH WILL REQUIRE ONLY ONE READING**

- 132 Authorizing the mayor to execute an Option to Ground Lease between the City of Shreveport and Shreveport HP Allendale, LLC and otherwise providing with respect thereto
- 165 Approving a restoration tax abatement renewal application for Venyu Solutions, LLC, 601 Milam Street, and to otherwise provide with respect thereto
- 24 Authorizing the employment of legal counsel to represent the City of Shreveport, and to otherwise provide with respect thereto.
- 44 Authorizing the Mayor to execute an Off-Airport Land Lease between the City of Shreveport and the Federal Aviation Administration and to otherwise provide with respect thereto.
- 46 To congratulate and celebrate Zeta Phi Beta Sorority, Incorporated Zeta Iota Zeta Chapter for their 60 years of dedicated service, and to otherwise provide with respect thereto. (G/Bowman)
- 47 Proclaiming April 11-15, 2022 to be National Community Development Week and otherwise providing with respect thereto
- 48 To commend the AmeriCorps Seniors Southern University at Shreveport Caddo/Bossier/Desoto Foster Grandparent Volunteer Program, to recognize May 5, 2022, as AmeriCorps Seniors Foster Grandparent Volunteer Day, and to otherwise provide with respect thereto. (A/Taylor, F/Green, G/Bowman)

- 49 Calling upon the federal government to urgently address the student loan crisis and enact a plan to cancel student loan debt and begin the transition to education as a public good, and otherwise providing with respect thereto. (A/Taylor)
- 50 To support House Bill No. 774 filed in the 2022 regular session of the Louisiana Legislature relative to expungements for certain amounts of possession of marijuana, and to otherwise provide with respect thereto. (A/Taylor)
- 51 To congratulate and celebrate Elizabeth “Ellie” Franks for being named Region 6 8th Grade Student of the Year in the State of Louisiana, and to otherwise provide with respect thereto. (C/Nickelson)
- 52 To thank President Biden for committing the United States to accepting 100,000 Ukrainian refugees and to convey the City of Shreveport’s willingness to receive and warmly welcome those refugees, and to otherwise provide with respect thereto. (C/Nickelson)
- 53 To support the development of Passenger Rail Service From Fort Worth, TX through the City of Shreveport, LA to Atlanta, GA along the I-20 Corridor and to otherwise provide with respect thereto.
- 54 Endorsing grant application submission to the U.S. Department of Transportation to secure funds from 2022 discretionary grant funding and to otherwise provide with respect thereto.

**B. INTRODUCTION OF RESOLUTIONS (NOT TO BE ADOPTED PRIOR TO APRIL 26, 2022)**

- 55 Authorizing the execution of a retainer agreement with Attorney Scott J. Chafin, relative to certain consent decree matters and to otherwise provide with respect thereto.
- 56 Authorizing the approval of a price change and entering a contract with Hol-Mac Corporation for the purchase of eighteen (18), 25 cubic yard rear loaders packers, and otherwise providing with respect thereto.
- 57 Authorizing the Mayor of the City of Shreveport to sign a consent of the assignment by Pine Wave Energy Partners Operating, LLC of an oil and gas lease to Silver Hill Haynesville E&P, LLC, and to otherwise provide with respect thereto.
- 58 Authorizing the City of Shreveport, Louisiana, Purchasing Agent to reject all bids received for the Flower Bed Maintenance - Hollywood/Monkhouse, Elvis Presley Blvd., and Kennedy/Broadway Bid RFQ #22-509 and to otherwise provide the respect thereto.
- 59 Authorizing the City of Shreveport, Louisiana, Purchasing Agent to reject all bids received for the Replace Roof on Lucas Administration Building Bid RFQ #22-516 and to otherwise provide with respect thereto.
- 60 Adopting the System Survey and Compliance Questionnaire required by the Legislative Auditor's Office of the State of Louisiana and to provide with respect thereto.

**C. INTRODUCTION OF ORDINANCES (NOT TO BE ADOPTED PRIOR TO APRIL 26, 2022)**

- 47 Amending the 2022 budget for the Capital Projects Fund and otherwise providing with respect thereto. (B/Fuller)
- 48 Amending the 2022 budget for the Streets Special Revenue Fund and otherwise providing with respect thereto. (B/Fuller)
- 49 Amending the City of Shreveport, Louisiana, 2022 Streets Special Revenue Fund Budget, appropriating the funds authorized herein and to otherwise provide with respect thereto.
- 50 Amending the City of Shreveport, Louisiana, 2022 Capital Projects Fund Budget, appropriating the funds authorized herein and to otherwise provide with respect thereto.
- 51 Levying and authorizing the collection of a tax of 11.3180 mills per dollar on all property subject to ad valorem taxation within the City of Shreveport, Louisiana, for the year 2022, for the purpose of paying principal and interest on the outstanding general obligation bonds of the City of Shreveport, and to otherwise provide with respect thereto.
- 52 Levying and authorizing the collection of various taxes totaling 17.770 mills per dollar on all property subject to ad valorem taxation within the City of Shreveport, Louisiana, for the year 2022, in the amounts and for the purposes described herein, and to otherwise provide with respect thereto.
- 53 Levying and authorizing the collection of a tax of 9.040 mills per dollar on all property subject to ad valorem taxation within the bounds of the Downtown Development District, of the City of Shreveport, Louisiana, as defined by LA. R. S. 33:2740.38, for the year 2022, in the amounts and for the purposes described herein, and to otherwise provide with respect thereto.
- 54 To amend Chapter 46 (Medical Services) Section 102 - Application Procedure (5) Vehicle Compliance of the Shreveport, Louisiana Code of Ordinances, and to otherwise provide with respect thereto.

**D. ORDINANCES ON SECOND READING AND FINAL PASSAGE (NUMBERS ARE ASSIGNED ORDINANCE NUMBERS)**

- 37 An ordinance to create and establish the intersection of Fern Loop and Fern Circle as a stop intersection, and to otherwise provide with respect thereto. (C/Nickelson)
- 39 Amending the 2022 budget for the General Fund and otherwise providing with respect thereto (F/Green)
- 40 Amending the 2022 budget for the Capital Projects Fund and otherwise providing with respect thereto. (F/Green)
- 41 Amending the 2022 budget for the Streets Special Revenue Fund and otherwise providing with respect thereto. (F/Green)
- 42 Amending the City of Shreveport, Louisiana, 2022 Capital Projects Fund Budget, appropriating the funds authorized herein and to otherwise provide with respect thereto. (B/Fuller)

- 43 Amending the 2022 Airport Capital Improvements Fund Budget and to otherwise provide with respect thereto
- 44 To amend Chapter 38, Article II, Division 4, Section 31 of the City of Shreveport, Louisiana, Code of Ordinances relative to the procedure for the abatement of inoperable vehicle violations and to otherwise provide with respect thereto
- 45 To amend Section 38.5-6 of the City of Shreveport, Louisiana, Code of Ordinances relative to the procedure for the issuance of summons to the Environmental Court and to otherwise provide with respect thereto
- 46 To amend Section 90-124 of Chapter 90 of the City of Shreveport Code of Ordinances relative to certain types of trucks being prohibited on certain streets and to otherwise provide with respect thereto. (E/Jackson)

**10. TABLED LEGISLATION**

**A. ORDINANCES/RESOLUTIONS:**

**RESOLUTION NO. 124 OF 2021:** To establish an Intergovernmental committee, and to otherwise provide with respect thereto. (D/Boucher) (Tabled on November 9, 2021)

**RESOLUTION NO. 166 OF 2021:** A resolution in support of and establishing a Tax Increment Financing (TIF) District, a proposed public improvement district, wholly within the city limits of the City of Shreveport, and otherwise providing with respect thereto. (F/Green) (Tabled on January 11, 2022)

**ORDINANCE NO. 72 OF 2021:** To amend certain portions of Chapter 26 of the City of Shreveport Code of Ordinances relative to the architectural and engineering selection process, and otherwise providing with respect thereto. (B/Fuller) (Tabled on February 8, 2022)

**ORDINANCE NO. 85 OF 2021:** To amend certain portions of chapter 22 of the City of Shreveport Code of Ordinances relative to demolition delay in the Downtown Development District and otherwise providing with respect thereto (B/Fuller) (Tabled June 22, 2021)

**ORDINANCE NO. 149 OF 2021:** Amending Section 10-69 of Chapter 10, Article IV, Division 2 of the City of Shreveport, Louisiana, Code of Ordinances with respect to the Fee and Term for alcoholic beverage handling employee cards, and to otherwise provide with respect thereto. (Tabled on December 14, 2021)

**APPEALS**

**PROPERTY STANDARDS APPEALS: NONE**

**ALCOHOLIC BEVERAGE ORDINANCE APPEALS: NONE**

**METROPOLITAN PLANNING COMMISSION AND ZBA APPEALS: NONE**

**OTHER APPEALS**

**SOB APPEALS: NONE**

**TAXI APPEALS: NONE**

**REPORTS FROM OFFICERS, BOARDS, AND COMMITTEES**

**CLERK'S REPORT:** The following letters of appointments were received from the Mayor's office on April 1, and April 7, 2022, and are subject for confirmation on April 26, 2022. Zoning Board of Appeals - Jacoby Marshall, Bernie Woods

**ADDITIONAL COMMUNICATIONS:**

**ADDITIONAL COMMUNICATIONS FROM THE MAYOR**

**ADDITIONAL COMMUNICATIONS FROM COUNCIL MEMBERS**

**EXECUTIVE SESSION:** The Clerk read a request from the city attorney to go into Executive

Session pursuant to LSA-R.S. 42:16 and R.S. 42:17(A) (2) to receive information relative to the following matters: Balentine Ambulance Services Inc v City of Shreveport, et al., Case No. 633264 – B, First Judicial District Court, Caddo Parish, Louisiana

**Motion by Councilwoman Taylor, seconded by Councilman Bowman, to go into executive session. Motion approved by the following vote: Ayes: Councilwomen Taylor and Fuller, Councilmen Nickelson, Green and Bowman. 5. Nays: 0. Out of the Chamber: 0. Absent: Councilmen Boucher and Jackson. 2. Abstentions: 0.**

The Council went into executive session at 3:44 p.m. The Executive Session ended at 4:06 p.m.

**ADJOURNMENT:** There being no further business to come before the council, the city council meeting adjourned at 4:06 p.m.

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**James Green, Chairman**

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**Danielle Farr-Ewing, Clerk of Council**