

**SUMMARY MINUTES  
SHREVEPORT CITY COUNCIL  
ADMINISTRATIVE CONFERENCE  
*October 21, 2019***

The Administrative Conference of the City council of the City of Shreveport, State of Louisiana, was called to order by Chairman Bowman at 3:05 p.m., Monday, October 21, 2019 in the Government Chambers of Government Plaza, 505 Travis Street, Shreveport, Louisiana. Invocation was given by Councilman Green and the Pledge of Allegiance was led by Councilman Flurry. On roll call, the following members were present: Councilmen Willie Bradford (arrived at 3:10 p.m.), LeVette Fuller, John Nickelson, Grayson Boucher, James Flurry, James Green and Jerry Bowman. 7. Absent: 0. The Council met and set the following agenda for Tuesday, October 8, 2019 agenda:

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ADMINISTRATIVE CONFERENCE  
October 21, 2019  
*AND*  
CITY COUNCIL MEETING AGENDA  
October 22, 2019

- 1. CALL TO ORDER**
- 2. INVOCATION**
- 3. ROLL CALL**
- 4. APPROVAL OF MINUTES: ADMINISTRATIVE CONFERENCE AND CITY COUNCIL MEETING** October 7, 2019 October 8, 2019
- 5. AWARDS AND RECOGNITIONS OF DISTINGUISHED GUESTS, COMMUNICATIONS OF THE MAYOR RELATIVE TO CITY BUSINESS, AND REQUIRED REPORTS**
  - A. AWARDS AND RECOGNITION OF DISTINGUISHED GUESTS BY CITY COUNCIL MEMBERS, NOT TO EXCEED FIFTEEN MINUTES**
  - B. COMMUNICATIONS OF THE MAYOR RELATIVE TO CITY BUSINESS OTHER THAN AWARDS AND RECOGNITION OF DISTINGUISHED GUESTS**
  - C. AWARDS AND RECOGNITION OF DISTINGUISHED GUESTS BY THE MAYOR, NOT TO EXCEED FIFTEEN MINUTES**
- D. REPORTS:**
  - Property Standards Report (res 7 of 2003)
  - Revenue Collection Plan & Implementation Report (res. 114 of 2009)
  - Surety Bond Forfeitures Report (res. 238 of 2010)
  - Master Plan Committee Report (res. 132 of 2012)
  - Budget to Actual Financial Report (res. 183 of 2017)
- 6. PUBLIC HEARING:** None.
- 7. ADDING ITEMS TO THE AGENDA, PUBLIC COMMENTS, CONFIRMATIONS AND APPOINTMENTS.**

- A. ADDING LEGISLATION TO THE AGENDA (REGULAR MEETING ONLY) AND PUBLIC COMMENTS ON MOTIONS TO ADD ITEMS TO THE AGENDA**
- B. PUBLIC COMMENTS (IN ACCORDANCE WITH SECTION 1.11 OF THE RULES OF PROCEDURE) (PUBLIC COMMENTS ON ANY MATTER OF PUBLIC CONCERN REGARDLESS OF WHETHER THE ITEM IS ON THE AGENDA)**

*Tracy Toups: Made comments about Ordinance No. 161 of 2019.*

*Ron Hardy: Complained that private property at his homeless camp was destroyed by the city.*

**C. CONFIRMATION AND APPOINTMENTS:**

**8. CONSENT AGENDA LEGISLATION**

**A. TO INTRODUCE ROUTINE ORDINANCES AND RESOLUTIONS**

**RESOLUTIONS:** None.

**ORDINANCES:** None.

**B. TO ADOPT ORDINANCES AND RESOLUTIONS**

**RESOLUTIONS:**

- 127 Accepting the public dedication of Ash Street and Sagewood Circle rights-of-way in Sagewood Place Subdivision Unit IV and otherwise providing with respect thereto (G/Bowman)

**ORDINANCES:** None.

**9. REGULAR AGENDA LEGISLATION**

**A. RESOLUTIONS ON SECOND READING AND FINAL PASSAGE OR WHICH WILL REQUIRE ONLY ONE READING**

- 126 Approving the 2020 Downtown Development Authority Program of Work and otherwise providing with respect thereto
- 128 Amending Resolution No. 72 of 2018, and to approve Calumet Shreveport Refining LLC for participation in the Industrial Tax Exemption Program (ITEP) located at project site 3333 Midway Street Shreveport, Louisiana, 71109, and to otherwise provide with respect thereto
- 129 Recognizing Project Celebration for its work to prevent and to assist the victims of domestic violence; to support Domestic Violence Awareness Month, and otherwise providing with respect thereto (C/Nickelson)

**B. INTRODUCTION OF RESOLUTIONS (NOT TO BE ADOPTED PRIOR TO NOVEMBER 12, 2019)**

- 130 Authorizing the execution of a Cooperative Endeavor Agreement with Shreveport-Bossier Convention and Tourist Bureau and to otherwise provide with respect thereto.
- 131 Authorizing the use of certain equipment by Sportspectrum Race Management and to otherwise provide with respect thereto.

- 132 Stating the City of Shreveport's endorsement of Twin Oaks Investments, LLC to participate in the benefits of the Louisiana Restoration Tax Abatement Program and to otherwise provide with respect thereto
- 133 Authorizing the Mayor to accept a donation of real estate with improvements located at 2916 Fulton Street in "as is" condition with an estimated value of twenty thousand dollars (\$20,000) from Wells Fargo National Bank, N.A. to be utilized by Community Development for homeownership or rental to a low to moderate income homebuyer or tenant, and to otherwise provide with respect thereto

**C. INTRODUCTION OF ORDINANCES (NOT TO BE ADOPTED PRIOR TO NOVEMBER 12, 2019)**

- 160 Amending the City of Shreveport, Louisiana, 2019 General Fund Budget, appropriating the funds authorized herein and to otherwise provide with respect thereto
- 161 Amending Chapter 10, Article IV, Division 2, Section 10-175 of the Code of Ordinances regarding hours of operation for retail dealer of alcohol – non-downtown zoning districts, and to otherwise provide with respect thereto.
- 162 Amending Chapter 10, Article II, Division 4, Section 10-82 of the Code of Ordinances regarding sales of alcohol near homes, schools, churches, etc., and to otherwise provide with respect thereto
- 163 Authorizing an encroachment into the City’s public right-of-way located near 3150 Ardis Taylor Drive, as more fully described herein, and to authorize the Mayor, or his designee, to execute an encroachment permit with Southern Hills Neighborhood Association, Inc. and to otherwise provide with respect thereto
- 164 Authorizing the Mayor to execute three (3) Cooperative Endeavor Lease Agreements of City-owned property located in Ledbetter Heights, Shreveport, Louisiana, 71101, in Caddo Parish, to one or more entities managed or controlled by the Housing Authority of the City of Shreveport or its subsidiary(ies) (“Lessees”) for the development of the Bayou Grande Housing Initiative, for purposes which benefit the public; and to otherwise provide with respect thereto.
- 165 ZONING: CASE NO. 19-387-C: An Ordinance to amend the official zoning map of the City of Shreveport Unified Development Code, by rezoning property located approximately one thousand and six hundred feet west of Pines Road and three hundred feet south of Jefferson Paige Road, Shreveport, Caddo Parish, LA., from R-E, Residential Estate District to R-2, Multi-Family Residential District, and to otherwise provide with respect thereto (G/Bowman)

**D. ORDINANCES ON SECOND READING AND FINAL PASSAGE (NUMBERS ARE ASSIGNED ORDINANCE NUMBERS)**

- 123 Authorizing the Mayor to execute a Cooperative Endeavor Lease Agreement of City-owned property located at 1506 Abbie Street, Shreveport, Louisiana, 71103, in Caddo Parish, to The Serenity Club of Shreveport, Inc. (“Lessee”) for the purpose of Lessee to use it for programs and to maintain the building and grounds; said property is not needed for public purposes; and to otherwise provide with respect thereto

- 135 An ordinance amending the City of Shreveport, Louisiana, 2019 General Fund Budget, appropriating the funds authorized herein and to otherwise provide with respect thereto.
- 136 An Ordinance amending the 2019 budget for the MPC Special Revenue Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto.
- 137 Amending the 2019 General Fund Budget for Fire and to otherwise provide with respect thereto
- 138 Amending Chapter 38 Housing and Property Standards of the City of Shreveport, Louisiana, Code of Ordinances and to otherwise provide with respect thereto.
- 139 An ordinance to establish a new Chapter 38.5 Procedures for Abatement of the City of Shreveport, Louisiana, Code of Ordinances and to otherwise provide with respect thereto

**10. TABLED LEGISLATION**

**A. ORDINANCES/RESOLUTIONS:**

**1. 2020 BUDGET ORDINANCES (TO BE ADOPTED NO LATER THAN DECEMBER 15, 2018) (INTRODUCED AND TABLED ON OCT 8, 2019)**

- 140 Adopting the 2020 Capital Projects Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto.
- 141 Adopting the 2020 Riverfront Development Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto.
- 142 Adopting the 2020 General Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto.
- 143 Adopting the 2020 Retained Risk Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto
- 144 Adopting the 2020 Metropolitan Planning Commission Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto.
- 145 An ordinance adopting the 2020 Community Development Special Revenue Fund Budget and to otherwise provide with respect thereto.
- 146 Adopting the 2020 Grants Special Revenue Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto
- 147 Adopting the 2020 Shreveport Redevelopment Agency Special Revenue Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto.
- 148 Adopting the 2020 Downtown Entertainment Economic Development Special Revenue Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto.
- 149 Adopting the 2020 Golf Enterprise Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto
- 150 An ordinance adopting the 2020 Airport Enterprise Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto.
- 151 Adopting the 2020 Water and Sewerage Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto
- 152 Adopting the 2020 Budget Funding Contractual Services provided to SporTran by Metro Management Associates, Inc. and otherwise providing with respect thereto
- 153 Adopting the 2020 Downtown Parking Enterprise Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto
- 154 Adopting the 2020 Convention Center Enterprise Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto.

- 155 Adopting the 2020 Convention Center Hotel Enterprise Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto
- 156 Adopting the 2020 Debt Service Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto.
- 157 Adopting the 2020 Solid Waste Enterprise Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto
- 158 Adopting the 2020 Streets Special Revenue Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto.
- 159 Adopting the 2020 Downtown Development Authority Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto.

## **11. APPEALS**

**A. PROPERTY STANDARDS APPEALS:** None.

**B. ALCOHOLIC BEVERAGE ORDINANCE APPEALS:** None.

**C. METROPOLITAN PLANNING COMMISSION AND ZBA APPEALS:**

MPC Case No. 10-301-WFC, Appeal by Alvin C. Miester III from the decision of the MPC to approve the Application for the Proposed Wireless Telecommunication Facility at 8100 Jump Run Drive, Shreveport, LA (Postponed until October 22, 2019)

**D. OTHER APPEALS**

**SOB APPEALS:** None.

**TAXI APPEALS:** None.

## **12. REPORTS FROM OFFICERS, BOARDS, AND COMMITTEES**

**13. CLERK'S REPORT:** *The Clerk read the following:*

The following appointment letter was received from the Mayor on October 18, 2019 and is subject for confirmation on November 12, 2019: Shreveport-Bossier Sports Commission – Lawrence Anderson

**14. ADDITIONAL COMMUNICATIONS:**

**A. ADDITIONAL COMMUNICATIONS FROM THE MAYOR**

**B. ADDITIONAL COMMUNICATIONS FROM COUNCIL MEMBERS**

**15. EXECUTIVE SESSION:**

The clerk read a request from the city attorney to go into Executive Session pursuant to LSA-R.S. 42:16 and R.S. 42:17(A) (2) to receive information relative to the following matters:

Erica W. Early vs Veronica Camp et al

Docket No: 603,708

First Judicial District Court

Caddo Parish, Louisiana

BW Partners, LLC, d/b/a Briarwood Apartments v. City of Shreveport;

Docket No. 613,681-A

First Judicial District Court

Caddo Parish, LA

Shirewood Lakes Apartments, LLC, et al v. City of Shreveport;

Docket No. 616,821-C  
First Judicial District Court  
Caddo Parish, LA  
The Haven Property Owners Association, Inc., et al. v. City of Shreveport,  
Docket No. 610,530-C  
First Judicial District Court  
Caddo Parish, Louisiana

T. Scott Pernici, Michael Jones, and Mark Defatta, Individually and on behalf of a class of similarly situated persons v. City of Shreveport, Louisiana  
Docket No.: 599,698-C  
First Judicial District Court  
Caddo Parish, Louisiana

**Motion by Councilman Green, seconded by Councilman Nickelson, to go into executive session. Motion approved by the following vote: Ayes: Councilmen Bradford, Fuller, Nickelson, Boucher, Flurry, Green and Bowman. 7. Nays: 0. Out of the Chamber: 0. Absent: 0. Abstentions: 0.**

The Council went into executive session at 4:04 p.m. The Executive Session ended at 5:14 p.m.

**16. ADJOURNMENT:** There being no further business to come before the council, the meeting adjourned at approximately 5:16 p.m.

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**Jerry Bowman, Jr., Chairman**

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**Arthur G. Thompson, Clerk of Council**