

SUMMARY MINUTES
SHREVEPORT CITY COUNCIL
ADMINISTRATIVE CONFERENCE
November 8, 2021

The Administrative Conference of the City council of the City of Shreveport, State of Louisiana, was called to order by Chairman Flurry at 3:00 p.m., Monday, November 8, 2021, in the Government Chambers of Government Plaza, 505 Travis Street, Shreveport, Louisiana. Invocation was given by Councilman Flurry and the Pledge of Allegiance was led by Councilman Boucher. On roll call, the following members were present: Councilwoman Tabatha Taylor, Councilmen John Nickelson, Grayson Boucher, James Flurry and James Green. 5. Absent: Councilwoman LeVette Fuller and Councilman Jerry Bowman. 2. The Council met and set the following agenda for Tuesday, November 9, 2021, agenda:

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ADMINISTRATIVE CONFERENCE
November 8, 2021
AND
CITY COUNCIL MEETING AGENDA
November 9, 2021

- 1. CALL TO ORDER**
- 2. INVOCATION**
- 3. ROLL CALL**
- 4. APPROVAL OF MINUTES: ADMINISTRATIVE CONFERENCE AND CITY COUNCIL, SPECIAL MEETING** October 25, 2021 October 26, 2021 November 4, 2021
- 5. AWARDS AND RECOGNITIONS OF DISTINGUISHED GUESTS, COMMUNICATIONS OF THE MAYOR RELATIVE TO CITY BUSINESS, AND REQUIRED REPORTS**
 - A. AWARDS AND RECOGNITION OF DISTINGUISHED GUESTS BY CITY COUNCIL MEMBERS, NOT TO EXCEED FIFTEEN MINUTES**
 - B. AWARDS AND RECOGNITION OF DISTINGUISHED GUESTS BY THE MAYOR, NOT TO EXCEED FIFTEEN MINUTES**
 - C. COMMUNICATIONS OF THE MAYOR RELATIVE TO CITY BUSINESS OTHER THAN AWARDS AND RECOGNITION OF DISTINGUISHED GUESTS**
 - D. REPORTS:**
 - Property Standards Report (res 7 of 2003)
 - Revenue Collection Plan & Implementation Report (res. 114 of 2009)
 - Surety Bond Forfeitures Report (res. 238 of 2010)
 - Master Plan Committee Report (res. 132 of 2012).
 - Budget to Actual Financial Report (res. 183 of 2017)
- 6. PUBLIC HEARING: ORDINANCE NO 177 OF 2021** An ordinance authorizing the issuance of the amount of five million six hundred seventy-five thousand and no/100 dollars (\$5,675,000) of revenue bonds, series 2021, of the City of Shreveport, State of Louisiana; prescribing the form, terms and conditions of said bonds; designating the date, denominations, place of payment and paying agent of said bonds; providing for the payment

thereof in principal and interest; approving the forms of a limited offering memorandum and bond placement agreement; and providing for other matters in connection therewith

7. ADDING ITEMS TO THE AGENDA, PUBLIC COMMENTS, CONFIRMATIONS AND APPOINTMENTS.

A. ADDING LEGISLATION TO THE AGENDA (REGULAR MEETING ONLY) AND PUBLIC COMMENTS ON MOTIONS TO ADD ITEMS TO THE AGENDA

Councilman Flurry: We changed up, for the record, Councilman Green, we changed up public comments, on today we speak on non-agenda and agenda items. We use the work conference today, to do those things agenda and non-agenda. Tomorrow it will be strictly agenda items.

B. PUBLIC COMMENTS (IN ACCORDANCE WITH SECTION 1.11 OF THE RULES OF PROCEDURE) (PUBLIC COMMENTS ON ANY MATTER OF PUBLIC CONCERN REGARDLESS OF WHETHER THE ITEM IS ON THE AGENDA)

Joseph Carter made general comments as it relates to reducing the annual membership fee for senior golfers.

Marvin Muhammad made general comments as it relates to Resolution No. 119, Resolution No. 135, and Resolution No. 138 of 2021

C. CONFIRMATION AND APPOINTMENTS:

8. CONSENT AGENDA LEGISLATION

A. TO INTRODUCE ROUTINE ORDINANCES AND RESOLUTIONS

RESOLUTIONS: None.

ORDINANCES: None.

B. TO ADOPT ORDINANCES AND RESOLUTIONS

RESOLUTIONS: None.

ORDINANCES: None.

9. REGULAR AGENDA LEGISLATION

A. RESOLUTIONS ON SECOND READING AND FINAL PASSAGE OR WHICH WILL REQUIRE ONLY ONE READING

124 To establish an Intergovernmental committee, and to otherwise provide with respect thereto. (D/Boucher)

128 Approving an annual payment in lieu of tax in accordance with a Memorandum of Understanding between the Shreveport Home Mortgage Authority and SPC Development LLC.

131 Authorizing the Mayor to execute an agreement between the City of Shreveport and United Nonprofits, INC., and to otherwise provide with respect thereto.

132 Authorizing the mayor to execute an Option to Ground Lease between the City of Shreveport and Shreveport HP Allendale, LLC and otherwise providing with respect thereto

- 133 Authorizing the mayor to execute an Option to Ground lease between the City of Shreveport and Shreveport Millennium Housing IV, LLC and otherwise providing with respect thereto
- 134 Authorizing the Mayor to execute a Cooperative Endeavor Agreement between the City of Shreveport and the State of Louisiana Facility Planning and Control Division of Administration for the City of Shreveport District 3 Road Rehabilitation, Planning and Construction and to otherwise provide with respect thereto.
- 135 To amend Resolution no. 87 of 2021 which was adopted to execute a Contract between the City of Shreveport, Louisiana and C. Edwards Concepts, LLC. to provide curbside recycling within the limits of Shreveport and to otherwise provide with respect thereto. (F/Green)
- 136 To repeal Resolution No. 238 of 2010 which requires the City Attorney to provide a report concerning the collection of surety bond forfeitures at the first regular City Council meeting each month, and to otherwise provide with respect thereto. (C/Nickelson)
- 137 To recognize Deputy Marshal Chasen Swan and Deputy Marshal Lance Swan for their lifesaving heroics in saving the life of a gunshot victim, and to otherwise provide with respect thereto. (D/Boucher)
- 138 A resolution in support of, and consenting to, Caddo Parish's creation of the "Amazon TIF District, State of Louisiana," wholly within the city limits of the City of Shreveport, and otherwise providing with respect thereto. (A/Taylor)

B. INTRODUCTION OF RESOLUTIONS (NOT TO BE ADOPTED PRIOR TO DECEMBER 14, 2021)

- 139 Authorizing the Mayor to execute an agreement between the City of Shreveport and Carr, Riggs & Ingram, LLC for the purpose of an external audit of the city for fiscal year January 1, 2021, through December 31, 2021, and to otherwise provide with respect thereto (C/Nickelson)
- 140 Authorizing the Mayor to execute an Acceptance of Act of Donation and Permanent Utility Servitude Agreement between the City of Shreveport and Linwood Development, LLC, hereinafter called "Owner" and acting herein through Sammy A. Mijalis, Member/Manager, for the water mains and related facilities to serve Aegean-Mijalis Subdivision Unit No. 2 and to otherwise provide with respect thereto

C. INTRODUCTION OF ORDINANCES (NOT TO BE ADOPTED PRIOR TO DECEMBER 14, 2021)

- 184 Amending the 2021 Retained Risk Fund Budget and otherwise providing with respect thereto
- 185 Amending the 2021 General Fund Budget and to otherwise provide with respect thereto.
- 186 Amending the 2021 General Fund Budget and to otherwise provide with respect thereto.
- 187 Amending the 2021 General Fund Budget and to otherwise provide with respect thereto.

- 188 Amending the 2021 Capital Projects Fund Budget, appropriating the funds authorized herein and to otherwise provide with respect thereto.
- 189 Amending the 2021 Capital Projects Fund Budget, appropriating the funds authorized herein and to otherwise provide with respect thereto.
- 190 Amending the 2021 Water and Sewerage Enterprise Fund Budget and to otherwise provide with respect thereto.
- 191 Declaring the City's Interest in certain land as surplus, and our intention to donate certain land acquired by the Department of Community Development to Volunteers of America of North Louisiana and to otherwise provide with respect thereto
- 192 To amend Chapter 38 of the Code of Ordinances relative to the Rental Dwelling Unit Registration Program, and to otherwise provide with respect thereto.
- 193 To amend various articles and sections in the City of Shreveport, Louisiana, Unified Development Code, relative to rental dwelling units their registration, maintenance and inspection, and to otherwise provide with respect thereto.
- 194 To amend the Metropolitan Planning Commission's fee schedule for the City of Shreveport, Louisiana, Unified Development Code relative to fees for the Rental Dwelling Unit Registration Program, as well as for Garage Sales, and to otherwise provide with respect thereto.
- 195 To amend Chapter 58, Article IV, Division 1 and Chapter 78, Article VIII, Division 1 of the City of Shreveport, Louisiana, Code of Ordinances relative to litter and dumping, and to otherwise provide with respect thereto. (A/Taylor, F/Green)

D. ORDINANCES ON SECOND READING AND FINAL PASSAGE (NUMBERS ARE ASSIGNED ORDINANCE NUMBERS)

- 123 Declaring the City's interest in certain vacant land as surplus, and our intention to transfer certain vacant land to the Greater Shreveport Chamber of Commerce and to otherwise provide with respect thereto.
- 149 Amending Section 10-69 of Chapter 10, Article IV, Division 2 of the City of Shreveport, Louisiana, Code of Ordinances with respect to the Fee and Term for alcoholic beverage handling employee cards, and to otherwise provide with respect thereto.
- 172 Amending the 2021 General Fund budget and to otherwise provide with respect thereto.
- 173 Amending the 2021 Golf Enterprise Fund budget and to otherwise provide with respect thereto.
- 174 Amending the 2021 budget for the General Fund and otherwise providing with respect thereto
- 175 Amending the 2021 budget for the Riverfront Development Fund and otherwise providing with respect thereto

- 176 To revise Chapter 22 Article II “Building and Building Regulations - Standards” of the City of Shreveport, Louisiana, Code of Ordinances, relative to distance of private improvements to city infrastructure, and to otherwise provide with respect thereto.
- 177 Authorizing the issuance of the amount of five million six hundred seventy-five thousand and no/100 dollars (\$5,675,000) of revenue bonds, series 2021, of the City of Shreveport, State of Louisiana; prescribing the form, terms and conditions of said bonds; designating the date, denominations, place of payment and paying agent of said bonds; providing for the payment thereof in principal and interest; approving the forms of a limited offering memorandum and bond placement agreement; and providing for other matters in connection therewith
- 178 An ordinance to amend various articles and sections in the City of Shreveport, Louisiana, Unified Development Code, relative to garage sales and their approval process, and to otherwise provide with respect thereto.
- 183 An ordinance to amend Section 66-141 of Chapter 66 Personnel, Article III Health Benefits
for the City of Shreveport Code of Ordinances relative to contributions by active employees
and city and to otherwise provide with respect thereto. **(Not to be adopted prior to November 19, 2021)**
- 124 **Zoning Case No. 21-76-C:** An Ordinance to amend the official zoning map of the City Of Shreveport Unified Development Code, by rezoning property located on the southwest corner of Milam Street and Arkansas Avenue, Shreveport, Caddo Parish, Louisiana, from C-1, Neighborhood Commercial District to C-3, General Commercial District
- 125 **Zoning Case No. 21-100-C:** An Ordinance to amend the official zoning map of the City Of Shreveport Unified Development Code, by rezoning property located on the southeast corner of Pierremont Road and Willard Avenue, Shreveport, Caddo Parish, Louisiana, from R-1-7, Single Family Residential District to C-1, Neighborhood Commercial District and to otherwise provide with respect thereto
- 179 **Zoning Case No. 21-136-C:** An ordinance to amend the official zoning map of the City of Shreveport Unified Development Code, by rezoning property located on the northwest side of Shreveport Barksdale Hwy. at the intersection of Reily Lane, Shreveport, Caddo Parish, LA., from C-2, Corridor Commercial District to C-3, General Commercial District, and to otherwise provide with respect thereto. (C/Nickelson)
- 180 **Zoning Case No 21-139-C:** An ordinance to amend the official zoning map of the City of Shreveport Unified Development Code, by rezoning property located on the north side of Gladstone Blvd, approx. 260' west of Line Ave, Shreveport, Caddo Parish, LA., from R-2, Multi-Family Residential District to C-UC, Urban Corridor District, and to otherwise provide with respect thereto. (B/Fuller)
- 181 **Zoning Case No. 21-147-C:** An ordinance to amend the official zoning map of the City of Shreveport Unified Development Code, by rezoning property located the north side of East Stephenson St, approx. 260' west of Beverly Pl., Shreveport, Caddo Parish, LA., from C-1, Neighborhood Commercial District to R-2, Multi-Family Residential District, and to otherwise provide with respect thereto. (C/Nickelson)

- 182 **Zoning Case No. 21-148-C:** An ordinance to amend the official zoning map of the City of Shreveport Unified Development Code, by rezoning property located on the northwest corner of Jewella Ave & Woodrow St, Shreveport, Caddo Parish, LA., From C-2, Corridor Commercial District to C-3, General Commercial District, and to otherwise provide with respect thereto. (G/Bowman)

10. TABLED LEGISLATION

A. ORDINANCES/RESOLUTIONS:

ORDINANCE NO. 50 OF 2021: An ordinance amending Section 2-31 of the Code of Ordinances of the City of Shreveport to provide for an increase in the salary of the Mayor, and to otherwise provide with respect thereto. (C/Nickelson, G/Bowman)

ORDINANCE NO. 51 OF 2021: An ordinance amending Section 2-32 of the Code of Ordinances of the City of Shreveport to provide for an increase in the salaries of members of the City Council, and to otherwise provide with respect thereto. (C/Nickelson, G/Bowman)

ORDINANCE NO. 72 OF 2021: To amend certain portions of Chapter 26 of the City of Shreveport Code of Ordinances relative to the architectural and engineering selection process, and otherwise providing with respect thereto. (B/Fuller) (Tabled June 22, 2021)

ORDINANCE NO. 85 OF 2021: To amend certain portions of chapter 22 of the City of Shreveport Code of Ordinances relative to demolition delay in the Downtown Development District and otherwise providing with respect thereto (B/Fuller) (Tabled June 22, 2021)

ORDINANCE NO. 94 OF 2021: To repeal Section 50-212 (a)(10) and to amend Section 50-212 (b) of Article V of the Code of Ordinances of the City of Shreveport relative to the Smokefree Air Act and to otherwise provide with respect thereto. (E/Flurry) (Tabled July 13, 2021)

2022 BUDGET ORDINANCES (TO BE ADOPTED NO LATER THAN DECEMBER 15, 2021) (INTRODUCED AND TABLED ON OCT 12, 2021)

152 Adopting the 2022 Capital Projects Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto.

153 Adopting the 2022 Riverfront Development Special Revenue Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto.

154 Adopting the 2022 General Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto.

155 Adopting the 2022 Retained Risk Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto.

156 Adopting the 2022 Metropolitan Planning Commission Special Revenue Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto.

157 Adopting the 2022 Community Development Special Revenue Fund Budget and to otherwise provide with respect thereto.

158 Adopting the 2022 Grants Special Revenue Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto.

159 Adopting the 2022 Shreveport Redevelopment Agency Special Revenue Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto.

160 Adopting the 2022 Downtown Entertainment Economic Development Special Revenue Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto.

161 Adopting the 2022 Golf Enterprise Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto.

162 Adopting the 2022 Airports Enterprise Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto.

- 163 Adopting the 2022 Water and Sewerage Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto.
- 164 Adopting the 2022 Budget funding Contractual Services provided to SporTran by Metro Management Associates, Inc. and otherwise providing with respect thereto.
- 165 Adopting the 2022 Downtown Parking Enterprise Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto
- 166 Adopting the 2022 Convention Center Enterprise Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto.
- 167 Adopting the 2022 Convention Center Hotel Enterprise Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto.
- 168 Adopting the 2022 Debt Service Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto.
- 169 Adopting the 2022 Solid Waste Enterprise Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto
- 170 Adopting the 2022 Streets Special Revenue Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto.
- 171 Adopting the 2022 Diversion Program Special Revenue Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto.

APPEALS

PROPERTY STANDARDS APPEALS: NONE

ALCOHOLIC BEVERAGE ORDINANCE APPEALS: ABO APPEAL – Ms. Amanda Smith, 1717 Stephens Ave, Shreveport, LA 71101 (B/Fuller) (**postponed until March 21, 2022, at the council's discretion, this item can be brought up for a vote prior to this date**)

METROPOLITAN PLANNING COMMISSION AND ZBA APPEALS:

MPC Case No. 21-101-C: Special Use Permit and Site Plan, Belcher Enterprise Construction and Remodeling, LLC (2901 Milam St.) (G/Bowman)

OTHER APPEALS

SOB APPEALS: NONE

TAXI APPEALS: NONE

REPORTS FROM OFFICERS, BOARDS, AND COMMITTEES

CLERK'S REPORT:

ADDITIONAL COMMUNICATIONS:

ADDITIONAL COMMUNICATIONS FROM THE MAYOR

ADDITIONAL COMMUNICATIONS FROM COUNCIL MEMBERS

EXECUTIVE SESSION: NONE

ADJOURNMENT: There being no further business to come before the council, the city council meeting adjourned at 3:53 p.m.

James Flurry, Chairman

Danielle A. Farr-Ewing, Clerk of Council