

**SUMMARY MINUTES**  
**SHREVEPORT CITY COUNCIL**  
**ADMINISTRATIVE CONFERENCE**  
*November 11, 2019*

The Administrative Conference of the City council of the City of Shreveport, State of Louisiana, was called to order by Chairman Bowman at 3:04 p.m., Monday, November 11, 2019 in the Government Chambers of Government Plaza, 505 Travis Street, Shreveport, Louisiana. Invocation was given by Councilman Bradford and the Pledge of Allegiance was led by Councilman Boucher. On roll call, the following members were present: Councilmen Willie Bradford, LeVette Fuller, John Nickelson, Grayson Boucher, James Green and Jerry Bowman. 6. Absent: Councilman James Flurry. 1. The Council met and set the following agenda for Tuesday, October 8, 2019 agenda:

\* \* \* \*

---

ADMINISTRATIVE CONFERENCE  
November 11, 2019  
*AND*  
CITY COUNCIL MEETING AGENDA  
November 12, 2019

- 1. CALL TO ORDER**
- 2. INVOCATION**
- 3. ROLL CALL**
- 4. APPROVAL OF MINUTES: ADMINISTRATIVE CONFERENCE AND CITY COUNCIL MEETING** October 21, 2019 October 22, 2019
- 5. AWARDS AND RECOGNITIONS OF DISTINGUISHED GUESTS, COMMUNICATIONS OF THE MAYOR RELATIVE TO CITY BUSINESS, AND REQUIRED REPORTS**
  - A. AWARDS AND RECOGNITION OF DISTINGUISHED GUESTS BY CITY COUNCIL MEMBERS, NOT TO EXCEED FIFTEEN MINUTES**

Councilwoman Fuller invited Robert “Superman” Blount to the podium. Mr. Blount and Kelly Wells provide the council with an overview of Fit for Life’s, 2019 Fit For Life Sports Weekend event.

- B. AWARDS AND RECOGNITION OF DISTINGUISHED GUESTS BY THE MAYOR, NOT TO EXCEED FIFTEEN MINUTES**
- C. COMMUNICATIONS OF THE MAYOR RELATIVE TO CITY BUSINESS OTHER THAN AWARDS AND RECOGNITION OF DISTINGUISHED GUESTS**

**CAO Jones made the following comments/announcements and recognized the following guests:**

- Recognized all those who have served in the armed forces and wished them a Happy Veteran's Day.
- Announced that Mayor Perkins stepfather died and asked that we keep Mayor Perkins and his family in our prayers.
- Invited Stacy Brown, President of the Shreveport-Bossier Convention & Tourist Bureau to the podium.
  - Stacy Brown provided the council with an overview of the Shreveport-Bossier Convention & Tourist Bureau business plan for 2020, their budget and provided an overview of what has happen this year.

**D. REPORTS:**

Property Standards Report (res 7 of 2003)  
Revenue Collection Plan & Implementation Report (res. 114 of 2009)  
Surety Bond Forfeitures Report (res. 238 of 2010)  
Master Plan Committee Report (res. 132 of 2012)  
Budget to Actual Financial Report (res. 183 of 2017)

**6. PUBLIC HEARING:** 2020 Proposed Budget

**7. ADDING ITEMS TO THE AGENDA, PUBLIC COMMENTS, CONFIRMATIONS AND APPOINTMENTS.**

**A. ADDING LEGISLATION TO THE AGENDA (REGULAR MEETING ONLY) AND PUBLIC COMMENTS ON MOTIONS TO ADD ITEMS TO THE AGENDA**

**B. PUBLIC COMMENTS (IN ACCORDANCE WITH SECTION 1.11 OF THE RULES OF PROCEDURE) (PUBLIC COMMENTS ON ANY MATTER OF PUBLIC CONCERN REGARDLESS OF WHETHER THE ITEM IS ON THE AGENDA)**

*John Settle: Spoke with the council about Property Standards Environmental Court.*

**C. CONFIRMATION AND APPOINTMENTS:** Shreveport-Bossier Sports Commission – Lawrence Anderson

**8. CONSENT AGENDA LEGISLATION**

**A. TO INTRODUCE ROUTINE ORDINANCES AND RESOLUTIONS**

**RESOLUTIONS:** None.

**ORDINANCES:** None.

**B. TO ADOPT ORDINANCES AND RESOLUTIONS**

**RESOLUTIONS:** None.

**ORDINANCES:** None.

**9. REGULAR AGENDA LEGISLATION**

**A. RESOLUTIONS ON SECOND READING AND FINAL PASSAGE OR WHICH WILL REQUIRE ONLY ONE READING**

130 Authorizing the execution of a Cooperative Endeavor Agreement with Shreveport-Bossier Convention and Tourist Bureau and to otherwise provide with respect thereto.

131 Authorizing the use of certain equipment by Sportspectrum Race Management and to otherwise provide with respect thereto.

- 132 Stating the City of Shreveport's endorsement of Twin Oaks Investments, LLC to participate in the benefits of the Louisiana Restoration Tax Abatement Program and to otherwise provide with respect thereto
- 133 Authorizing the Mayor to accept a donation of real estate with improvements located at 2916 Fulton Street in "as is" condition with an estimated value of twenty thousand dollars (\$20,000) from Wells Fargo National Bank, N.A. to be utilized by Community Development for homeownership or rental to a low to moderate income homebuyer or tenant, and to otherwise provide with respect thereto
- 134 Designating Africa Price, Director of Governmental Affairs, Shelly Ragle, Director of SPAR, Russell DeLancy, Division Manager/City Architect, and Stephen Terese, SPAR Senior Project Administration, to act on behalf of the City of Shreveport, in all matters pertaining to the Valencia Spray Park, Planning & Construction Project; State of Louisiana Facility Planning and Control Project Number 50-MRI-19-01 and to otherwise provide with respect thereto
- 135 Suspending the effects of certain provisions of Chapter 10 and any applicable provisions of the Shreveport Unified Development Code of the City of Shreveport, Louisiana, Code of Ordinances relative to the Krewe of Centaur and Krewe of Gemini parades and to otherwise provide with respect thereto
- 136 Suspending the effects of certain provisions of Chapter 50 relative to the operation of vehicles on property located adjacent to the Red River and to otherwise provide with respect thereto
- 138 Establishing a Complete Count Committee to serve as trusted voices to develop and implement a 2020 census awareness and response campaign and otherwise providing with respect thereto.
- 150 Recognizing Frank Ray McMillon, Sr. and to dedicate West 66th Street at Clift Avenue to him for his commitment and contributions to this community and to otherwise provide with respect thereto (B/Fuller)

**B. INTRODUCTION OF RESOLUTIONS (NOT TO BE ADOPTED PRIOR TO NOVEMBER 26, 2019)**

- 137 Amending Resolution No. 20 of 2013 which was adopted to amend the Intergovernmental Agreement with the City of Bossier City, the Parish of Caddo, the Parish of Bossier, and the Shreveport-Bossier Convention and Tourist Bureau relative to the Shreveport-Bossier Sports Commission, and to otherwise provide with respect thereto (C/Nickelson)
- 139 Authorizing a request to be made to the Louisiana Department of Natural Resources, Louisiana State Mineral and Energy Board, to seek public bids for an oil, gas and mineral lease involving the property located in Districts A, F and G and described herein and to execute the lease for certain mineral interests owned by the City of Shreveport; and to authorize the mayor to execute any and all documents related to the intent of this Resolution; and to otherwise provide with respect thereto.

- 140 Authorizing a request to be made to the Louisiana Department of Natural Resources, Louisiana State Mineral and Energy Board, to seek public bids for an oil, gas and mineral lease involving the property located in District A and described herein and to execute the lease for certain mineral interests owned by the City of Shreveport; and to authorize the mayor to execute any and all documents related to the intent of this Resolution; and to otherwise provide with respect thereto.
- 141 Authorizing the Mayor to accept a monetary donation of \$15,000 from the Shreveport Garden Study Club to the City of Shreveport, Louisiana, to be utilized by the Shreveport Public Assembly and Recreation Department for the Government Plaza Beautification Project; and to otherwise provide with respect thereto
- 142 Authorizing the Mayor to execute an Act of Donation between the City of Shreveport and Lucien Field Estates Homeowners Association, Inc., acting herein through Lee Foster, for Lot 1002 Lucien Field Estates Phase 1 - Unit A and to otherwise provide with respect thereto
- 143 Authorizing the Mayor to accept an in-kind donation worth \$17,200 in value from the ELA Group, Inc. to the City of Shreveport, Louisiana, to be utilized by the Shreveport Police Department and to otherwise provide with respect thereto
- 144 Authorizing the Mayor to enter into a cooperative endeavor agreement with the Shreveport Opera and to otherwise provide with respect thereto
- 145 Authorizing the Mayor to enter into a cooperative endeavor agreement with Shreveport Symphony Orchestra and to otherwise provide with respect thereto
- 146 Authorizing the Mayor to enter into a cooperative endeavor agreement with Shreveport Metropolitan Ballet and to otherwise provide with respect thereto
- 147 Authorizing the employment of legal counsel to represent the City of Shreveport personnel board and to otherwise provide with respect thereto
- 148 Authorizing the employment of special legal counsel to provide legal advice, counsel and representation of the City of Shreveport and to otherwise provide with respect thereto

**C. INTRODUCTION OF ORDINANCES (NOT TO BE ADOPTED PRIOR TO NOVEMBER 26, 2019)**

- 166 Amending the City of Shreveport, Louisiana 2019 General Fund Budget, appropriating the funds authorized herein, and to otherwise provide with respect thereto
- 167 Amending the City of Shreveport, Louisiana, 2019 General Fund Budget, appropriating the funds authorized herein and to otherwise provide with respect thereto
- 168 Amending the 2019 Budget Funding Contractual Services provided to SporTran by Metro Management Associates, Inc. and otherwise providing with respect thereto
- 169 Amending Chapter 1, Section 1-15 of the Code of Ordinances concerning prosecution fees in traffic cases, and to otherwise provide with respect thereto (C/Nickelson)

- 170 Repealing Division 3 of Article III of Chapter 2 of the Code of Ordinance of the City of Shreveport relative to the establishment of the Clean Community Commission, and to otherwise provide with respect thereto (C/Nickelson)
- 171 Amending Chapter 1, Section 1-14 regarding general penalties for unlawful acts, unlawful offenses and misdemeanors, and to otherwise provide with respect thereto (C/Nickelson)

**D. ORDINANCES ON SECOND READING AND FINAL PASSAGE (NUMBERS ARE ASSIGNED ORDINANCE NUMBERS)**

- 160 Amending the City of Shreveport, Louisiana, 2019 General Fund Budget, appropriating the funds authorized herein and to otherwise provide with respect thereto
- 161 Amending Chapter 10, Article IV, Division 2, Section 10-175 of the Code of Ordinances regarding hours of operation for retail dealer of alcohol – non-downtown zoning districts, and to otherwise provide with respect thereto.
- 162 Amending Chapter 10, Article II, Division 4, Section 10-82 of the Code of Ordinances regarding sales of alcohol near homes, schools, churches, etc., and to otherwise provide with respect thereto
- 163 Authorizing an encroachment into the City’s public right-of-way located near 3150 Ardis Taylor Drive, as more fully described herein, and to authorize the Mayor, or his designee, to execute an encroachment permit with Southern Hills Neighborhood Association, Inc. and to otherwise provide with respect thereto
- 164 Authorizing the Mayor to execute three (3) Cooperative Endeavor Lease Agreements of City-owned property located in Ledbetter Heights, Shreveport, Louisiana, 71101, in Caddo Parish, to one or more entities managed or controlled by the Housing Authority of the City of Shreveport or its subsidiary(ies) (“Lessees”) for the development of the Bayou Grande Housing Initiative, for purposes which benefit the public; and to otherwise provide with respect thereto.
- 165 ZONING: CASE NO. 19-387-C: An Ordinance to amend the official zoning map of the City of Shreveport Unified Development Code, by rezoning property located approximately one thousand and six hundred feet west of Pines Road and three hundred feet south of Jefferson Paige Road, Shreveport, Caddo Parish, LA., from R-E, Residential Estate District to R-2, Multi-Family Residential District, and to otherwise provide with respect thereto (G/Bowman)

**10. TABLED LEGISLATION**

**A. ORDINANCES/RESOLUTIONS:**

**1. 2020 BUDGET ORDINANCES (TO BE ADOPTED NO LATER THAN DECEMBER 15, 2018) (INTRODUCED AND TABLED ON OCT 8, 2019)**

- 140 Adopting the 2020 Capital Projects Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto.
- 141 Adopting the 2020 Riverfront Development Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto.
- 142 Adopting the 2020 General Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto.

- 143 Adopting the 2020 Retained Risk Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto
- 144 Adopting the 2020 Metropolitan Planning Commission Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto.
- 145 An ordinance adopting the 2020 Community Development Special Revenue Fund Budget and to otherwise provide with respect thereto.
- 146 Adopting the 2020 Grants Special Revenue Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto
- 147 Adopting the 2020 Shreveport Redevelopment Agency Special Revenue Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto.
- 148 Adopting the 2020 Downtown Entertainment Economic Development Special Revenue Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto.
- 149 Adopting the 2020 Golf Enterprise Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto
- 150 An ordinance adopting the 2020 Airport Enterprise Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto.
- 151 Adopting the 2020 Water and Sewerage Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto
- 152 Adopting the 2020 Budget Funding Contractual Services provided to SporTran by Metro Management Associates, Inc. and otherwise providing with respect thereto
- 153 Adopting the 2020 Downtown Parking Enterprise Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto
- 154 Adopting the 2020 Convention Center Enterprise Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto.
- 155 Adopting the 2020 Convention Center Hotel Enterprise Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto
- 156 Adopting the 2020 Debt Service Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto.
- 157 Adopting the 2020 Solid Waste Enterprise Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto
- 158 Adopting the 2020 Streets Special Revenue Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto.
- 159 Adopting the 2020 Downtown Development Authority Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto.

## **11. APPEALS**

### **A. PROPERTY STANDARDS APPEALS:**

PSD1800189

1330 Kings Hwy., Shreveport, LA (B/Fuller) Mr. Chaz Coleman, 333 Texas Street, 1400  
Regions Tower, Shreveport, LA 71101 - NEW

**Motion by Councilman Green, seconded by Councilman Bradford, to modify the Property Standards Board decision to allow the property owner until December 19, 2019 to bring the property into compliance or otherwise have it demolished.**

**Substitute motion by Councilwoman Fuller, seconded by Councilman Nickelson, to modify the Property Standards Board decision to allow the property owner until January 13, 2019 to bring the property into compliance or otherwise have it demolished. Motion approved**

**by the following vote: Ayes: Councilmen Bradford, Fuller, Nickelson, Boucher, Green and Bowman. 6. Nays: 0. Out of the Chamber: 0. Absent: Councilman Flurry. 1. Abstentions: 0.**

**B. ALCOHOLIC BEVERAGE ORDINANCE APPEALS:** None.

**C. METROPOLITAN PLANNING COMMISSION AND ZBA PPEALS:** None.

**D. OTHER APPEALS**

**SOB APPEALS:** None.

**TAXI APPEALS:** None.

## **12. REPORTS FROM OFFICERS, BOARDS, AND COMMITTEES**

Councilwoman Fuller provided the council with an update on the Master Plan meeting held on last week.

Councilman Bradford announced the intent for a Small Emerging Business Task Force Committee meeting on Monday, November 25, 2019.

Councilman Bowman asked if the city council meeting for November 25<sup>th</sup> and 26<sup>th</sup> could be rescheduled for November 21<sup>st</sup> or 22<sup>nd</sup> because some of the council members will be out of town. Mr. Thompson stated there has to be two meetings a month but the council could make a motion at the November 12, 2019, regular meeting to change the date. Councilman Bradford stated if the meeting changes he would change the date of the Small Emerging Business Task Force Committee meeting.

## **13. CLERK'S REPORT:** *The Clerk read the following:*

The following appointment letter was received from the Mayor on November 6, 2019 (via e-mail) and is subject for confirmation on November 26, 2019: **Airport Director – Rosa M. Beckett**

CAO Jones asked for the appointment of Rosa M. Beckett as Airport Director be removed and the Airport Board would be providing another recommendation to the Mayor.

## **14. ADDITIONAL COMMUNICATIONS:**

**A. ADDITIONAL COMMUNICATIONS FROM THE MAYOR**

**B. ADDITIONAL COMMUNICATIONS FROM COUNCIL MEMBERS**

## **15. EXECUTIVE SESSION:**

**16. ADJOURNMENT:** There being no further business to come before the council, the meeting adjourned at approximately 4:16 p.m.

---

**Jerry Bowman, Jr., Chairman**

---

**Arthur G. Thompson, Clerk of Council**