

CITY OF SHREVEPORT-PURCHASING DIVISION

P.O. BOX 31109 SHREVEPORT, LOUISIANA 71130-1109 □ Suite 610, 505 TRAVIS SHREVEPORT, LA 71101-3042
Phone 318/673-5450 web site: www.shreveportla.gov Fax 318/673-5408

AMENDMENT #1

RFP 22-845 Advanced Metering Infrastructure Consultant

August 15, 2022

Bidders on the Project are hereby notified that this Amendment shall be attached to and made part of the above-named solicitation documents dated July 26, 2022. The following items are issued to add to, to modify, and/or clarify the solicitation documents. These items shall have full force and effect as the solicitation documents. Bids, to be submitted on the specified bid date, shall conform to the additions and revisions listed herein. Acknowledge receipt of all amendments received by inserting the total number received on signature page of the bid form. Failure to do so may subject the bid to being declared as non-responsive.

It shall be the Bidder's responsibility to make inquiry as to any Amendments issued.

Question

1.0 Has Shreveport completed a business case design for the AMI project? If so, did the City work with a consultant on this aspect of the project or was this done internally?

No formal study has been done.

2.0 If Shreveport worked with a consultant during business case design, will the City provide the name of the firm? Is this same consultant able to bid on this current RFP?

The City did not work with a consultant.

3.0 Does the scope of work include consulting/program management services during the project implementation (startup, deployment and installation, close-out)? Is it possible to?

We are reserving the right to include the elements of project implementation in this contract.

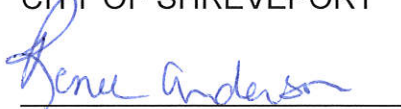
4.0 The RFP asks for a rate sheet of key personnel and provides an estimated expenditure of \$150,000 but doesn't indicate the specific deliverables the City is expecting the consultant to provide. Does Shreveport require a complete list of deliverables and associated cost for each deliverable that the consultant expects to perform under this project in addition to the rate table?

The City is primarily looking at the qualifications, approach, and rate of the firm. The primary focus of the meter RFP is to identify the best AMI vendor for the City and the most appropriate communication network for the meters. The RFP allows for further consulting effort on finance and installation. However, this will not be determined until the AMI vendor is selected.

- 5.0 Please indicate when the City expects to begin this project with its consultant.
The vendor the City chooses will help the City finalize the RFP for publishing.
- 6.0 Will the City consider receiving electronic copies of proposals in lieu of paper copies?
You may submit your proposal via BidSync if you have an account. You may FedEx your proposal but it must be received prior to the opening of the proposals. Or, you may hand deliver your proposal. The City does not accept proposals via email or fax.
- 7.0 Will the City provide a copy of the draft RFP they have developed for review? This will help bidders with the effort they feel is required in completing the RFP and tailoring it to the City's requirements.
A draft copy of the RFP is not available.
- 8.0 Will the City extend the deadline to September 2, 2022?
The City will not extend the deadline for this RFP.
- 9.0 Is the Expected Expenditure of \$150,000 considered the total budget for the services requested in Part III: Scope of Services?
The budget was our best estimate for the services in the RFP. We have the ability to increase the funding if circumstances change.
- 10.0 Part II: Scope of Services – 1.2 indicates “other city-wide initiatives”. Can the City provide information about those initiatives?
The network we select may be used for more than reading meters. It may become part of our smart city efforts. However, we may decide only on a network to read the meters.
- 11.0 Part V: Submission Requirements indicates a 30-page maximum length for our proposal. Does this include the requested resumes?
Yes, the resumes should be included in the 30-pages.

Please contact responsible buyer, Angela McNicoll, at (318) 673-5454, if you have any questions regarding this matter.

CITY OF SHREVEPORT



Renee Anderson, MBA, CPPB
Interim Purchasing Agent